

Form EW-211 (2018)
Fax to: (304) 558-4322 or mail to:
C&T Program
350 Capitol Street Room 313
Charleston, WV 25301
www.wvdhhr.org/oehs/eed/swap/training&certification

C&T Use Only
Date Reviewed: ____/____/____
Staff Lead: _____
<input type="checkbox"/> Approved as requested
<input type="checkbox"/> Not a complete submission & returned

Request for Water Operator Certification

Print legibly and fill out completely. Incomplete applications will not be processed.
Use NA if not applicable or not available.

Application Date (mm/dd/yy): ____/____/____ Date of Birth (mm/dd/yy): ____/____/____
First Name: _____ Last Name: _____
Middle Initial: _____ Home Phone: _____
Home Address: _____
City: _____ State: _____ Zip: _____ County: _____

Is this a new address? Yes No

*Note: This is the address C&T will use to mail all your certification correspondence.
If your home address changes, you are responsible for notifying C&T.*

Email: _____ WVOP# if applicable: _____

1. Are you 18 years of age or older? Yes No
 - If not, are you 16 years of age? Yes No
2. Have you completed the education requirements of Section 7:
 - Do you have a High school diploma or GED?
 - If not, have you completed 10th grade with at least a 2.0 GPA? Yes No
 - If not, are you a 1D applicant? Yes No
3. Please check the classification being requested below and complete the related section.
 - 1D**
 - Did you take the required 1D course? Yes on: ____/____/____ No
 - Did you pass the 1D exam? Yes on: ____/____/____ No
 - Class R**
 - Did you take the required Class R course? Yes on: ____/____/____ No
 - Did you pass the Class R exam? Yes on: ____/____/____ No
 - Operator in Training (OIT)**
 - PWS Name: _____ PWSID#: _____
 - Chief Operator Name: _____ Chief Operator Phone: _____
 - Chief Operator Signature: _____ Date: _____
 - Water Distribution System (WDS)**
 - Did you take the required WDS course? Yes on: ____/____/____ No
 - Did you pass the WDS exam? Yes on: ____/____/____ No
 - Do you have 1,000 hours certified experience at a WDS or higher PWS? Yes No

Class I

- Did you take the required Class I course? Yes on: ____/____/____ No
- Did you pass the Class I exam? Yes on: ____/____/____ No
- Do you have 2,000 hours certified experience at a PWS? Yes No

Class II

- Did you take the required Class II course? Yes on: ____/____/____ No
- Did you pass the Class II exam? Yes on: ____/____/____ No
- Do you have 4,000 hours certified experience at a PWS? Yes No
 - If not, do you have additional education to substitute for up to ½ of the above experience? Yes No
 - Are 2,000 of those hours at a Class II or higher PWS? Yes No
 - If not, have you taken OWP Sacramento Courses in *Water Treatment Plant Operation* Volumes I and II? Yes No

Class III

- Did you pass the Class III exam? Yes on: ____/____/____ No
- Do you have 8,000 hours certified experience at a PWS? Yes No
 - If not, do you have additional education to substitute for up to ½ of the above experience? Yes No
 - Are 2,000 of those hours at a Class II or higher PWS? Yes No
- Do you have 90 CEUs? Yes No
 - If not, do you have additional experience to substitute for up to ½ of the above education? Yes No

Class IV

- Did you pass the Class IV exam? Yes on: ____/____/____ No
- Do you have 10,000 hours certified experience at a PWS? Yes No
 - If not, do you have additional education to substitute for up to ½ of the above experience? Yes No
 - Are 2,000 of those hours at a Class III or higher PWS? Yes No
- Do you have 180 CEUs? Yes No
 - If not, do you have additional experience to substitute for up to ½ of the above education?

4. **Attach copies of supportive documents of all requirements noted above**, such as but not limited to:

- drivers license or birth certificate to document age;
- school transcript(s) or diploma(s) to document education;
- course completion certificates;
- written request to substitute additional education for experience requirements of vice versa; or
- written letter from your chief operator if you're an OIT to document experience.

5. Background:

- Have you ever had any WV operator certifications suspended or revoked? Yes No
- Have you had a certificate suspended or revoked in any other state? Yes No

Form EW-211 Continued

6. Are you currently employed by a public water system in WV? Yes No

If yes, what is the PWS Name: _____ PWSID#: _____

I certify to the best of my knowledge, all information provided on this form is true and accurate. I certify I have read, understood and complied with all the laws of WV under the provisions of 64CSR04 *Public Water Systems Operators*.

Signature: _____ Date: _____

All C&T applications are processed in order of receipt. If you do not hear from the C&T program within 2-3 weeks, please follow up via email dawn.a.newell@wv.gov or call (304) 558-2981 to confirm status.